07 February 2023

UCD REGISTRY

Curriculum Management Update: Module Descriptors Open for Academic Year 2023/24 Edits

To: Module Coordinators
CC: Heads of School, School Heads of Teaching & Learning, Chairs of Governing Boards, Programme Deans, Vice Principals for Teaching and Learning, College/School Office Directors, School Managers, Programme Directors, College/School Administrators, Programme Managers

Dear Colleagues,

The Curriculum Management System (CMS) is now open for edits to module descriptors for the 2023/24 Academic Year. Please see the Module Descriptor Edit Timelines 2023/24 for full details.

Key points to note for 2023/24 edits include:

- New Curriculum website: a redesigned team website for easier navigation of support materials
- Revised and updated user guides, video guides and checklists for assistance in making changes
- A new Common Queries page

Support and assistance is provided through:

- Your College Liaison / curriculum@ucd.ie
- Information sessions via Zoom covering module edits and School/College responsibilities scheduled for February – May, see the Booking Centre for further details
- Weekly drop-in Q&A sessions via Zoom for Module Coordinators and School/College staff. Please subscribe to this Google calendar to view time slots and links

For assistance with queries on any of the items in this communication, please contact your College Liaison or curriculum@ucd.ie.

Kind regards

Kate Griffin
Director of Customer & Curriculum Operations | Stiúrthóir Oibríochtaí Custaiméirí & Curaclaim
UCD Registry | Clárlann UCD

Useful Links
Contact your College Liaison
Curriculum Management System - My Modules
Module Edits
User Guides, Checklists & Video Guides
Curriculum Management Reports Checklist
Academic Regulations

Get in Touch

Curriculum Team

Tierney Building